

The FAIRMONT

A Novare Events Venue

Facility Address: 1429 Fairmont Avenue, Atlanta, GA 30318
Mailing Address: 817 West Peachtree Street, NW, Suite 400 Atlanta, Georgia 30308

Fairmont, located on Fairmont Avenue, near Huff Road, between Howell Mill and Ellsworth Industrial, is the newest event venue on the stylish Westside. A warehouse space, transformed into a modern, industrial venue with 21 feet ceilings and stunning clerestory windows, surrounding the space. A sleek pre-function space (4000 sq. ft.) with built in bar, polished concrete floors and a wall of windows can serve as a cocktail space for larger events, or a perfect venue on its own for smaller gatherings. Multiple sets of frosted French doors lead into a 15000-event space. Lush draping is available to soften and shrink the space, if needed.

Capacity

The maximum capacity of the space may vary from below due to seating requirements, dance floor size, catering needs, and audio/visual needs. The 19,000-square foot event space can comfortably accommodate the following number of guests:

Reception	2,500 guests
Seated Dinner	900 guests
Wedding ceremony/reception	400 guests

Fairmont can be arranged in multiple configurations to accommodate events from 150 – 2,500 guests.

Facility Rental Fees

(Facility fees may vary depending on time of the year, beverage minimums also may apply)

Day of the week	Rental	Beverage minimum	Ceremony Fee
Sunday-Friday	\$5,000.00	N/A	\$1,000.00
Saturday	\$6,000.00	\$6,000.00	\$1,500.00

Rental fees are based on a four-hour event with four hours of support time. Additional access time is available at \$400 per hour. An additional fee may apply to event time after midnight. A ceremony fee of \$1,500 gives an extra hour of event time, an extra hour of load-in time, a one-hour rehearsal the day before (based on venue availability) and a bridal changing room.

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Rental Includes

- 30- 72" Round Tables, 8 Estate tables (4x8), 10 Highboy Tables and 300 White Bellini Chairs.
- Access to the 210 (evening) 125 (daytime) marked parking spaces and ample street parking. Valet services can be quoted for additional parking needs.
- 125 feet of draping from the ceiling, draping can be removed for a fee of 200.00 per 25 feet of draping.
- Security for 300 guests. If attendance is to exceed 300 guests, one additional officer is required for every 150 guests at a rate of \$210 each. (Additional security rules apply to Sorority/Fraternity Functions)

Additional information

- Novare Events, LLC handles all beverage services for your guests. No outside beverages may be brought on premise. A beverage minimum of \$6,000 applies to all Saturday evenings.
- There are nine approved caterers at Fairmont. Please contact your caterer for any food service needs.
- A \$2,000 outside catering fee applies to any caterer selected who is not on our approved list.
- Please inquire about available tenting, restroom attendants and coat check services.
- Rates for December, proms, and non-profit organizations vary from standard rates, please request more information.
- Rates are subject to change without notice.

Deposit and Payment Policy

- The rental fee is due with the return of the signed rental agreement. The date of the event is not reserved until this payment and the signed rental agreement are received. The rental fee is non-refundable.
- Six (6) months prior to the event date, the beverage minimum is due.
- Five (5) working days prior to the event date, the final payment is due. The final payment must be made with a credit card or certified check.
- A \$1,500 security deposit is due five (5) days prior to your event as security for any damages that may occur.
- Novare Events accepts payments in the form of cash, check or credit card. Checks may be made payable to "Novare Events, LLC." A 3 or 4% administration fee applies to all credit card transactions.

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Per Person Bar Pricing

Beer and Wine Hosted Bar

4 Hour Open Bar - \$26.00++ per guest
\$4.00++ per guest for each additional hour

Includes:

Butler passed wine upon guest arrival

Beers –Stella Artois, Sweetwater 420, Bud Light, and Yuengling

House Wines – Sycamore Lane Chardonnay, Sycamore Lane Pinot Grigio, Sycamore Lane Cabernet Sauvignon, Freixenet Sparkling Wine

Non-alcoholic Beverages – Coke, Sprite, Diet Coke, Ginger Ale, Tonic Water, Soda Water, Orange Juice, Cranberry Juice, Grapefruit Juice, and Bottled Water

Premium Wines, \$3.00 additional per person –

Noble Vine 242 Sauvignon Blanc, Noble Vines 44Chardonnay, Irony Pinot Noir,
Irony Cabernet Sauvignon, Stellina Di Notte Prosecco

Call Brand Hosted Bar

4 Hour Open Bar - \$31.00++ per guest
\$5.00++ per guest for each additional hour

Includes:

Butler passed wine upon guest arrival

Liquors – Smirnoff Vodka, Gordon's Gin, Johnnie Walker Red Scotch, Jack Daniel's Bourbon,
Seagram's 7 Blend, American Sprit Whiskey, and Ron Carlos Rum

Beers –Stella Artois, Sweetwater 420, Bud Light, and Yuengling

House Wines – Sycamore Lane Chardonnay, Sycamore Lane Pinot Grigio, Sycamore Lane Cabernet, Freixenet Sparkling Wine

Non-alcoholic Beverages – Coke, Sprite, Diet Coke, Ginger Ale, Tonic Water, Soda Water, Orange Juice, Cranberry Juice, Grapefruit Juice, and Bottled Water

Premium Brand Hosted Bar

4 Hour Open Bar - \$37.00++ per guest
\$6.50++ per guest for each additional hour

Includes:

Butler passed wine upon guest arrival

Liquors – Ketel One Vodka, Bombay Gin, Glenlivet 12 year, Bulleit Bourbon,
Crown Royal Blend, American Spirit Whiskey, and Bacardi Light Rum

Beers –Stella Artois, Sweetwater 420, Bud Light, and Yuengling

Premium Wines – Noble Vines 242 Sauvignon Blanc, Noble Vines 446 Chardonnay, Irony Pinot Noir,
Irony Cabernet Sauvignon – Lodi, Stellina Di Notte Prosecco

Non-alcoholic Beverages – Coke, Sprite, Diet Coke, Ginger Ale, Tonic Water, Soda Water, Orange Juice, Cranberry Juice, Grapefruit Juice, and Bottled Water

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Consumption Bar Pricing

Call Brand Liquor Drinks:	\$7.00++ per drink
Premium Brand Liquor Drinks:	\$8.00++ per drink
House Wine:	\$7.00++ per glass
Premium Wine:	\$8.00++ per glass
Beer:	\$5.00++ per bottle
Non-alcoholic Beverages:	\$2.50++ per drink

Miscellaneous Beverage Options

Passed Toast with Freixenet Sparkling Wine	\$4.00++ per guest
Passed Toast with Stellina Di Notte	\$5.00++ per guest
Tablesides House Wine Service during Dinner added to per person bar package	\$4.00++ per guest
Tablesides Premium Wine Service during Dinner added to per person bar package	\$5.00++ per guest
Ask about our local craft beer upgrades	

Staff Charges

A fee of \$150 per Bartender, \$150 per Bar Back, and \$150 per Busser is applicable for the above bar service options. One bartender is required for every 75 guests and one bar back plus one busser is required for every two bartenders.

Additional Information

++ denotes that all beverages are subject to a 22% service charge and 8.5% sales tax applied to beverage and service charges. An additional 3% sales tax applies to all liquor charges.

All alcoholic beverage service for the events at The Stave Room is provided by Novare Events, LLC.

FAIRMONT
Approved Caterers

Affairs to Remember
Saffold Smith
Saffold@affairs.com
404-872-7859
www.affairs.com

Bold Catering & Design
Kate Weber
404-815-1178
kweber@bold-events.com

*Dennis Dean, Catering and Events
Annie Duncan
annie@dennisdeancatering.com
404-475-1002

Endive
Julia Hurtwitz
julia@endiveatlanta.com
404-504-9040
www.endiveatlanta.com

Legendary Events
Sam Polk
spolk@legendryevents.com
404-350-6683

Palate
Steve Moore
sales@palateatl.com
770-455-FOOD
www.palateatl.com

Proof of the Pudding
Barbara Yontz
byontz@proofpudding.com
404-898-1759
www.proofpudding.com

Soiree Catering and Events
Kelly Lassiter
kelly@soireecateringatlanta.com
404-467-1669
www.soireecateringatlanta.com

Three Sisters Catering
Kate Holway
kate@caterwithtreesisters.com
404-488-4565
www.cateringwiththreesisters.com

****\$1,000.00 room rental discount if our preferred caterer, Dennis Dean is used.***

If you would like to use a caterer that is not on our approved list, we will need a copy of their business license and proof of insurance. There is also a \$2,000 kitchen use/outside catering fee. Please be sure that your caterer can comply with our house rules (see your Account Manager for details) before you sign a contract with a caterer that is not on our approved list.

Please note many of our approved caterers are happy to work with a variety of different Ethnic restaurants and caterers to provide specialty cuisine for your event.