



Convenient to Downtown, Midtown, Buckhead, Atlantic Station and the interstate, 433 Bishop is the perfect setting for both social and corporate events. Our lovely neutral palette makes us a diverse venue and ideal for your wedding ceremony and receptions, rehearsal dinners, Bar and Bat Mitzvahs, corporate events, auctions and fundraisers, team building activities and holiday parties.

The main event space is 4,000 square feet of chic industrial space with a built-in bar. In addition, we have a furnished lounge area that leads to a cozy courtyard where guests can view the Atlanta skyline. We also have a larger courtyard that is ideal for cocktail hour, seated dinners and outdoor activities. AV capabilities are part of the package at 433 Bishop. We have a flat screen TV that can loop photos, logos or be used for a presentation. Sound is wired throughout the facility as well. 433 Bishop is a great space for virtually any event.

Facility Address: 433 Bishop Street, NW, Suite C, Atlanta, Georgia 30318
Office Address: 817 West Peachtree Street, NW, Suite 208 Atlanta, Georgia 30308
Please call 678.705.1376 to schedule a site visit or delivery.

Capacity

The maximum capacity of the space may vary from below due to seating requirements, dance floor size, catering needs and audio/visual needs. The 4,000 square foot event space can comfortably accommodate the following number of guests:

Reception	225 guests
Seated Dinner	150 guests
Wedding ceremony/reception	150 guests

Facility Rental Fees

(Facility fees may vary depending on time of the year, beverage minimums also may apply)

<u>Day of the week</u>	<u>Rental</u>	<u>Beverage minimum</u>	<u>Ceremony fee</u>
Sunday-Friday	\$3,000.00	\$1,000.00	\$1000.00
Saturday	\$4,000.00	\$3,000.00	\$1000.00

*Beverage minimums may apply depending on day of week and time of year, ask your sales rep for details.

- Rental fees are based on a four-hour event with four hours of support time. Additional access time is available at \$600 per hour. An additional fee may apply to event time after midnight. The ceremony fee gives an extra hour of event time, an extra hour of load-in time, a one-hour rehearsal the day before (based on venue availability) and a room for the bride to change in.

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- The rental fee includes use of:

6– 60” round tables	8 – high boy tables
5 – 48” round tables	lounge furniture
200 white acrylic chairs	10 – 6’ tables
3 farm tables	5 – 36” round tables
- The rental fee includes access to the 55-space parking lot. Valet services may be required for any event exceeding 150 guests.
- The rental includes access to the outdoor garden and courtyard.
- The rental fee includes security for 225 guests. (Additional security rules apply to Sorority/Fraternity Functions at a rate of \$210 per officer.)
- Novare Events, LLC handles all of the beverage services for your guests. No outside beverages may be brought on premise. A beverage minimum of \$3,000 applies to all Saturday evenings and \$1,000 to all Sunday-Friday evenings.
- There are nine approved caterers at 433 Bishop. Please contact your caterer for any food service needs.
- A \$1,000 outside catering fee applies to any caterer selected who is not on our approved list.
- Please inquire about available valet, tenting, restroom attendants and coat check services.
- Rates are subject to change without notice.
- Please inquire about high demand rates for Citywide Events, Holidays, Proms, & December Events

Deposits & Payments Policies

DEPOSITS & PAYMENT POLICIES

- The rental fee is due with the return of the signed rental agreement. The date of the event is not reserved until this payment and the signed rental agreement are received. The rental fee is non-refundable.
- Six (6) months prior to the event date, the beverage minimum is due.
- Ten (10) days prior to the event date, the final payment is due. The final payment must be made with a credit card or certified check.
- A \$1,500 security deposit is due ten (10) days prior to your event as security for any damages that may occur.
- Novare Events accepts payments in the form of cash, check or credit card. Checks may be made payable to “Novare Events, LLC.” A 3 or 4% administration fee applies to all credit card transactions.

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Beer and Wine Hosted Bar

4 Hour Open Bar - \$29.00++ Per Person; 4.5 Hour Open Bar - \$31.50++ Per Person
\$5.00++ Per Person for each additional hour
Children between 6-20 \$12.00 ++ for unlimited non-alcoholic beverages

Butler passed wine upon guest arrival for the cocktail hour

Beers –Stella Artois, Sweetwater 420, and Miller Lite

House Wines – Sycamore Lane Chardonnay, CA Donini Pinot Grigio, Sycamore Lane Cabernet, and Freixenet Blanc de Blanc Sparkling Wine

Non-alcoholic Beverages – Coke, Sprite, Diet Coke, Ginger Ale, Tonic Water, Soda Water, Orange Juice, Cranberry Juice, Grapefruit Juice, and Pineapple Juice

Upgrade to the Premium Brand Wines for an additional \$3.00++ Per Person

Premium Wines – Joel Gott Chardonnay, Oyster Bay Sauvignon Blanc, Bieler Rose, Hangtime Pinot Noir, Spellbound Cabernet, and Grandial Brut

Call Brand Hosted Bar

4 Hour Open Bar - \$34.00++ Per Person; 4.5 Hour Open Bar - \$37.00++ Per Person
\$6.00++ Per Person for each additional hour
Children between 6-20 \$12.00 ++ for unlimited non-alcoholic beverages

Butler passed wine upon guest arrival for the cocktail hour

Liquors – Smirnoff Vodka, Bombay Gin, Speyburn Braden Orach Scotch, Old Forester, Seagram's 7 Blend, and Ron Carlos Rum

Beers –Stella Artois, Sweetwater 420, and Miller Lite

House Wines – Sycamore Lane Chardonnay, CA Donini Pinot Grigio, Sycamore Lane Cabernet, and Freixenet Blanc de Blanc Sparkling Wine

Non-alcoholic Beverages – Coke, Sprite, Diet Coke, Ginger Ale, Tonic Water, Soda Water, Orange Juice, Cranberry Juice, Grapefruit Juice, and Pineapple Juice

Premium Brand Hosted Bar

4 Hour Open Bar - \$39.50++ Per Person; 4.5 Hour Open Bar - \$43.25++ Per Person
\$7.50++ Per Person for each additional hour
Children between 6-20 \$12.00 ++ for unlimited non-alcoholic beverages

Butler passed wine upon guest arrival for the cocktail hour

Liquors – Tito's Vodka, Bustletown Vodka, El Jimador, Bombay Sapphire Gin, Glenlivet 12 year, Bulleit Bourbon, Crown Royal Blend, and Bacardi Light Rum

Beers –Stella Artois, Sweetwater 420, and Miller Lite

Premium Wines – Joel Gott Chardonnay, Oyster Bay Sauvignon Blanc, Bieler Rose, Hangtime Pinot Noir, Spellbound Cabernet, and Grandial Brut

Non-alcoholic Beverages – Coke, Sprite, Diet Coke, Ginger Ale, Tonic Water, Soda Water, Orange Juice, Cranberry Juice, Grapefruit Juice, and Pineapple Juice

Consumption Bar Pricing:

Call Brand Liquor Drinks:	\$9.00++ per drink
Premium Brand Liquor Drinks:	\$11.00++ per drink
Call Brand Wine:	\$8.00++ per glass
Premium Wine:	\$10.00++ per glass
Beer:	\$6.00++ per bottle
Non-alcoholic Beverages:	\$3.00++ per drink

Staff Charges:

A fee of \$200 per Bartender, \$200 per Barback, and \$200 per Busser is applicable for the above bar service options. One bartender is required for every 50-75 guests, and one barback plus one busser are required for every two bartenders. Should table-side wine-service be added, one (1) Wine Server is required for every four (4) guest tables. The fee is \$200 per Wine Server.

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Additions / Upgrades to Per Person Bar Packages

Craft Specialty Cocktail Upgrades to Call Brand and Premium Brand Per Person Bars during the cocktail hour-

Select one from below:

\$3.00++ Per Person

Old Fashioned- Bulleit Bourbon, Bitters, Sugar

French 75- Bombay Sapphire Lemon Juice, Simple Syrup, Prosecco

Ultimate Lemonade- Tito's Vodka, Elderflower Liquor, Lemonade

Margarita- El Jimador, Triple Sec, Lime Juice, Margarita Mix

Mule- (Moscow- Bustletown Vodka, London-Bombay Sapphire Gin, Kentucky-Bulleit Bourbon) Lime Juice, Bitters, Ginger Beer

Tablesides Wine Service and Toasts added to a Per Person Bar Package

Passed Toast with Freixenet Sparkling Wine

\$4.00++ Per Person

Passed Toast with Grandial Brut

\$5.00++ Per Person

Tablesides House Wine Service during Dinner

\$5.00++ Per Person

Tablesides Premium Wine Service during Dinner

\$6.00++ Per Person

Tablesides Ultra-Premium Wine Service during Dinner

\$7.00++ Per Person

Ultra-Premium Wines added to a Per Person Bar Package

Select (4) of the following to upgrade Premium package

\$10.00++ Per Person

Select (4) of the following to upgrade Call or Beer and Wine package

\$13.00++ Per Person

La Crema Chardonnay- Sonoma Coast, Black Stallion Chardonnay- Napa, Outer Sounds Sauvignon Blanc- Marlborough, Château Minuty Rosé- Cotes de Provence, Cambria Pinot Noir- Santa Maria Valley, Black Stallion Cabernet Sauvignon- Napa, Sterling Vineyards Cabernet Sauvignon- Napa Valley, and Altocedra Ano Cero Malbec- Mendoza

Liquor add-ons/ Upgrades to Call Brand and Premium Brand Per Person Bars:

Tito's Vodka

\$3.00++ Per Person

Jameson Irish Whiskey

\$4.00++ Per Person

El Jimador

\$4.00++ Per Person

Don Julio Tequila

\$5.00++ Per Person

Hennessy VS

\$5.00++ Per Person

Whistle Pig Piggy Back

\$4.00++ Per Person

Woodford Reserve

\$6.00++ Per Person

Cordials: Baileys Irish Cream, Kahlua, Amaretto Disaronno and Frangelico

\$6.00++ Per Person

Craft Beers and Local Spirits added to a Per Person Bar Package

Fiddler Bourbon

\$3.00++ Per Person

Winterville Gin

\$3.00++ Per Person

Substitute any 2 Standard Beers with two of the Beers below

\$3.00++ Per Person

Change all 3 of the Standard Beers

\$5.00++ Per Person

New Realm Brewing Euphonia Pilsner; Creature Comforts Tropicalia IPA; Wild Heaven Emergency Drinking; White Claw Variety Pack

Additional Information:

++ denotes that all beverages are subject to a 22% service charge and 8.9% sales tax applied to beverage and service charges. An additional 3% sales tax applies to all liquor charges.

Please note that Novare Events Venues do not serve shots of liquor.

All alcoholic beverage service is provided by Novare Events, LLC.

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Approved Caterers

Affairs to Remember

Saffold Barksdale
saffold@affairs.com
www.affairs.com
404.872.7859

***Bold American Catering**

Caroline Wattrick – Social
cwattrick@bold-events.com
678.302.3204
Jacqui Carlyle – Corporate
jcarlyle@bold-events.com
678.302.3265

Dennis Dean, A Catering Company

Katherine McKerrow
katherine@dennisdeancatering.com
www.dennisdeancaterinng.com
404.475.1002

Endive

Stephanie Mule
stephanie@endiveatlanta.com
www.endiveatlanta.com
404.504.9040

Fox Brothers BBQ

Katherine McIntosh
katherine@foxbrosbbq.com
www.foxbrosbbq.com
404.660.8646

Talk of the Town

Hope Nudelman
hope@tottatl.com
www.talkofthetownatlanta.com
770.594.1567

Proof of the Pudding

Janice Wilmer
jwilmer@proofpudding.com
www.proofpudding.com
404.898.1745

District Events and Catering

Julia Hurwitz
julia@districtecm.com
www.districtecm.com
888.922.8377

Three Sisters Catering

Molly Holway
molly@caterwiththreesisters.com
www.caterwiththreesisters.com
404.488.4565

If you would like to use a caterer that is not on our approved list, we require a copy of their business license and proof of insurance. There is also a \$1,000 kitchen use/outside catering fee. Please be sure that your caterer can comply with our house rules (see your Account Manager for details) before you sign a contract with a caterer that is not on our approved list.

Please note many of our approved caterers are happy to work with a variety of different Ethnic restaurants and caterers to provide specialty cuisine for your event.