





ABOUT US

433 Bishop offers a sleek, modern space in the heart of West Midtown, ideal for a wide range of events. With its clean lines, polished concrete floors, and an open layout, 433 Bishop is perfect for clients looking to customize the design and feel of their event.

This venue features plenty of natural light and flexible indoor/outdoor options, making it great for both daytime and evening occasions. Whether you're planning a corporate meeting, private celebration, or wedding, 433 Bishop combines contemporary style with a central location.

Facility Address: 433 Bishop St. NW Suite C, Atlanta, GA, 30318
Mailing Address: 433 Bishop Street NW Suite B2, Atlanta, GA 30318

THE VENUE

The main event space is 4,500 square feet, in addition, we have a furnished lounge area and a larger indoor/outdoor courtyard that is ideal for cocktail hours, seated dinners and outdoor activities.

Capacity

The maximum capacity of the space may vary from below due to seating requirements, dance floor size, catering needs and audio/visual needs. The 4,000 square foot event space can comfortably accommodate the following number of guests:

<i>Reception</i>	300 guests
<i>Seated Dinner</i>	175 guests
<i>Ceremony + Reception</i>	175 guests

Spaces & Amenities

Your rental includes private access to both the 4,000 sq/ft indoor event space and courtyard space for the duration of your rental. At no additional cost, we also provide:

200 White Acrylic Chairs
4 Hours of Event Time
3 Hours of Vendor Set Up
1 Hour Break Down
55 Parking Spots
1 Night-Of Venue Manager
2 Back of House Personnel
1 Security Personnel
Built in AV Capabilities

Tables

- *(11) 60" Round Tables*
- *(5) 48" Round Tables*
- *(5) 36" Round Tables*
- *(8) High boy Tables*
- *(3) Farm Tables*



EVENT PRICING

BYOB Beverage Service Options

433 Bishop is the only Novare Events venue that offers clients the option to provide their own beer, wine, and spirits. When utilizing this option, please note that a \$2,000 corkage fee applies for Saturday events and a \$1,000 corkage fee applies for all other days.

Monday-Thursday	Standard	December
Rental Fee	\$3,000	\$5,000
Beverage Minimum	N/A	\$1,000

Friday & Sunday	Standard	December
Rental Fee	\$3,000	\$5,000
Beverage Minimum	\$1,000	\$1,000

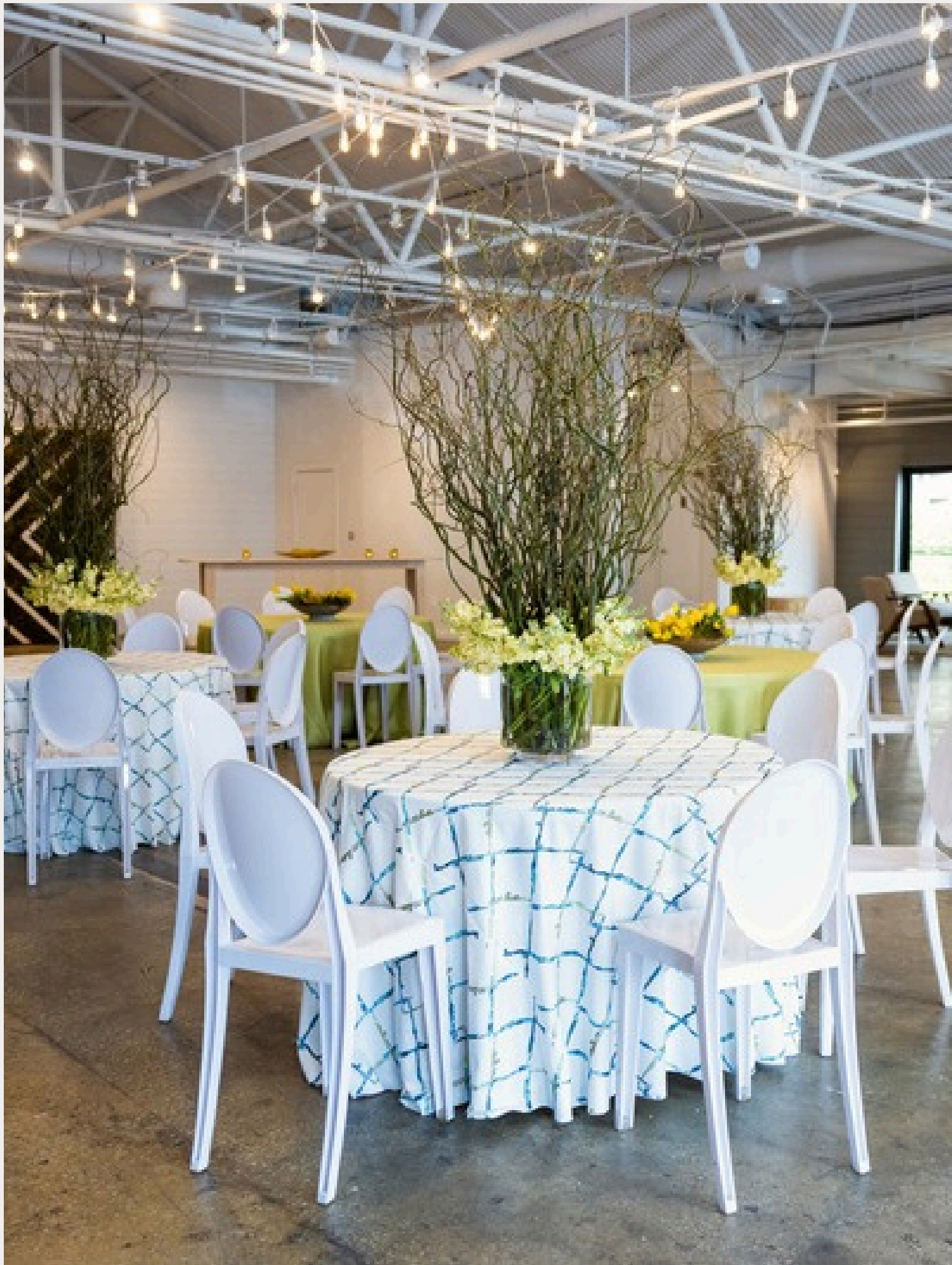
Saturday	Standard	December
Rental Fee	\$4,000	\$5,000
Beverage Minimum	\$2,000	\$4,500

**A Ceremony Fee of \$2,000 applies to weddings that choose to host both their ceremony and reception at 433 Bishop. This includes an extra 1-hour of load-in, 1-hour event time and an 1-hour rehearsal*

Additional Fees

Please note additional fees including final bar pricing, bar staffing, taxes (liquor and sales) and a production fee (24%). Fees may also apply for additional event load-in or load-out time, or parking attendants. Please inquire for holiday, prom, and city-wide event rates





DRINKS

All Novare Events venues offer in-house bar packages, which are required for events unless otherwise noted. We provide a collection of curated bar packages, each of which can be customized to complement your event needs and preferences. Beverage minimums apply and vary by venue and event date. To learn more about our in-house beverage service, visit <https://novareevents.com/bar-packages/>

[VIEW BAR PACKAGES](https://novareevents.com/bar-packages/)

CATERING

Novare Events works with a curated list of preferred caterers who are familiar with our venues, house policies, and service standards. Learn more about our preferred caterers by visiting our website at <https://novareevents.com/catering/>

[EXPLORE CATERING OPTIONS](https://novareevents.com/catering/)

Notes on Catering:

If you would like to use a caterer that is not on our approved list there is a **\$2,000.00 kitchen use/outside catering fee** and vendors must provide a copy of their business license, and Certificate of Liability Insurance 1 month prior to your event. Prior to signing a contract with a caterer not on our approved list, we strongly recommend confirming that they are able to comply with all Novare house rules and documentation requirements

Recommended Vendors

Photography

Ben Vigil Photography
benvigil.com

Anna and Spencer Photography
annaandspencer.com

The Willetts, Caroline and Gregg
willettphoto.com

6 of Four Photography
6offour.com

Florists & Décor Companies

Alchemy Event Studio
alchemyeventstudio.com

Blosm Floral and Event Design
blosmdesign.com

EventScapes
eventscapesatlanta.com

JLD Designs
jlldesignllc.com

Topher Mack with Barbara Roos
tophermackatl.com

Tulip Blooming Creations
bytulip.com

Bakeries

Classic Cheesecakes
classiccandc.com

Highland Bakery
highlandbakery.com

The Frosted Pumpkin
frostedpumpkin.com

Rentals

Atlanta Party Rentals
atlantapartyrentals.com

Plush Event Furnishings
404.425.9966

Audio Visual

Jaros Production
jarosproduction.com

Espeute Productions
espeute.com

KP Productions
kpshows.com

Active Production and Design
activeproductionanddesign.com

SiFi Entertainment
404.376.4064

Officiants

Rabbi Winokur
770.641.8630

Kris McDaniel
mcdaniel.kris@gmail.com
404.365.6700

Judge Hugh Robinson
770.528.2466

Rev. Msgr. Henry C. Gracz
404.521.1866

Chaplain Jeremiah O'Keefe-West
404.261.5059

Recommended Vendors

Bands

East Coast Entertainment
bookece.com

Event Performance
eventperformance.com

One Night Entertainment
onenightatl.com

Sam Hill Entertainment
samhillbands.com

String Quartet

The Renaissance String Quartet
404.636.0020

Harpist

Catherine Rogers
404.213.4727

Sandra Harris
770.552.7428

Event Insurance

Markel
markelinsurance.com/event

WedSafe
wedsafe.com

EventSured
eventsured.com

Draping

Quest Events
404.355.7311

DJ's

Absolute Entertainment
absolute-ent.com

Spectrum Entertainment
spectrum-ent.com

Atlanta Bands and DJ's (Ted Crowder)
atlantadj.com

Mix Pro DJ
mixproatl.com

AMP'D Entertainment
ampdentertainment.net

SiFi Entertainment
404.376.4064

Transportaion

Atlantic Limousine and Transportation
atlanticlimo-ga.com

Lovely View of Heaven (antique cars)
770.476.4155

Classy Car Limo (antique cars)
classycarlimo.com

Nottingham Shire & Carriage
carriageforhire.com

Trolley- Glenn Phillips
770.977.0810

The Georgia Tech Ramblin' Wreck
404.894.9643

Recommended Hotels

Marriott Courtyard Midtown

640-1 Peachtree St NE
www.atlantacyevents.com

Glenn Hotel

110 Marietta Street NW
www.glennhotel.com
Maud Eeuwen
Maud.eeuwen@glennhotel.com

Bellyard at The Interlock

1 Interlock Avenue NW
www.bellyardhotel.com
Morgan Wolkin
mwolkin@bellyardhotel.com

Epicurean Atlanta

1117 West Peachtree Street
www.epicureanhotelatlanta.com
Sara Deberry
sdeberry@mainsailhotels.com

Kimpton Shane Hotel

1340 W Peachtree St NW
www.ihg.com/kimptonhotels
Jordan Baronfeld
Jordan.Baronfeld@kimptonhotels.com

Marriott Suites Midtown

35 14th Street
www.marriott.com

The Ritz Carlton

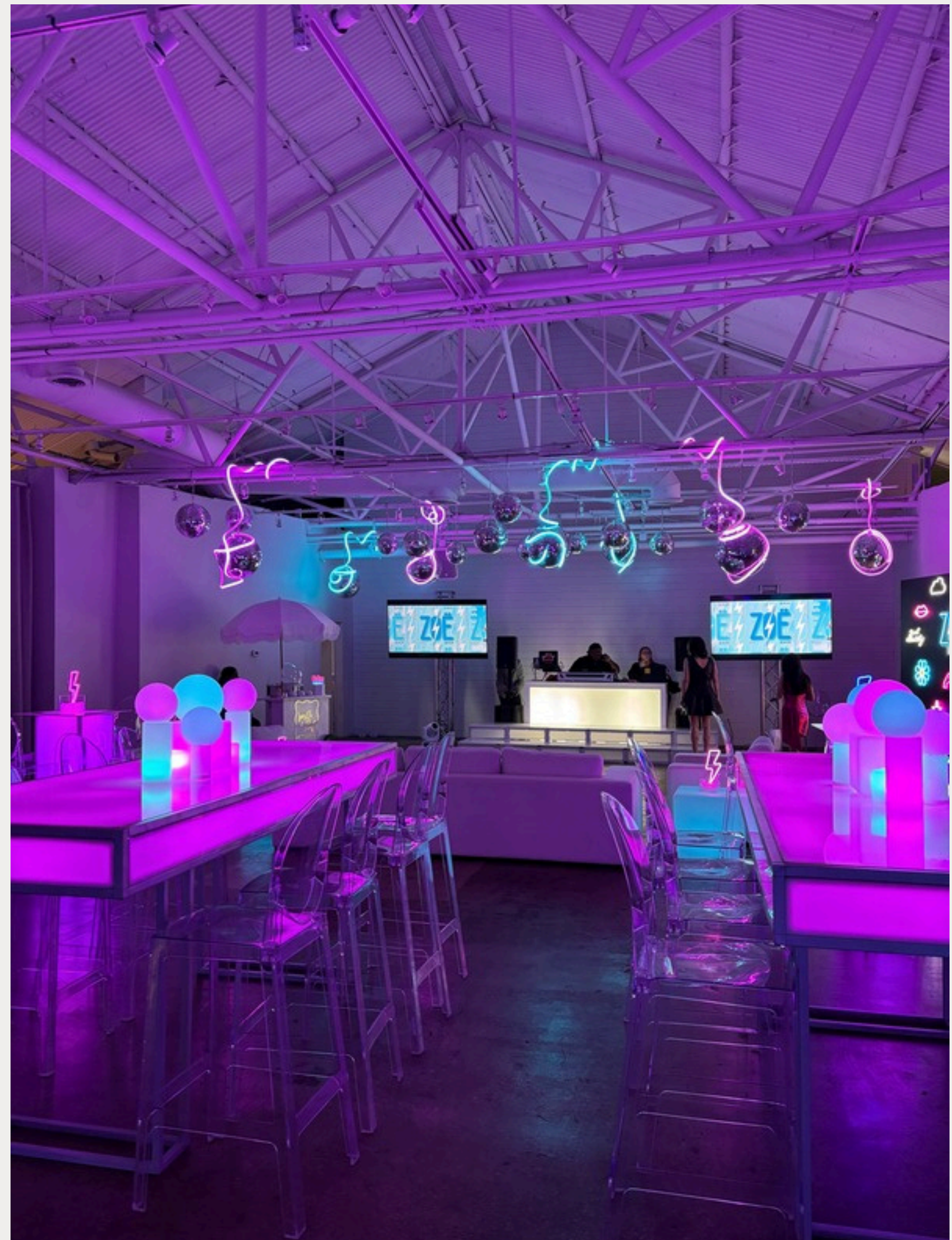
181 Peachtree Street NE
www.ritzcarlton.com
Cari Compton
cari.compton@ritzcarlton.com

Four Seasons

75 14th Street NE
www.fourseasons.com
Chelsea Pruitt
chelsea.pruitt@fourseasons.com

Renaissance Atlanta Midtown

866 West Peachtree Street NW
www.renaissancehotels.com
Heidi Hill
Heidi.hill@marriott.com



Booking Information

Touring

- We are able to schedule guided tours Monday-Fridays between 9:30am and 4:00pm. Inquire to schedule.

Holding Dates and Payment Schedules

- The full facility rental is due with the return of the signed contract within 7 days of receipt. The date of your event is not reserved until this payment and the signed rental agreement are received.
 - This rental payment and all other deposits and payments are non-refundable and non-transferable.
- 6 months prior to the event, the beverage minimum is due.
- The final balance and a separate \$1,500.00 refundable damage deposit are due ten (10) days prior to your event.
- Novare Events accepts payments in the form of cash, check, credit card, or direct deposit.
 - Checks may be made payable to “Novare Events, LLC.”
 - A 3 or 4% administration fee applies to all credit card transactions.
 - **We recommend paying by ACH direct deposit** as it is the easiest way to ensure we receive your payment and to avoid additional fees.

Things to Keep in Mind

Policies and Event Staffing Charges

- The rental fee includes access to the outdoor garden and courtyard with café lights.
- The rental fee includes an indoor courtyard with lounge grouping and built in bar.
- The rental fee includes an in-house sound system, up-lights, and flat screen.
- Security for 300 guests. If attendance is to exceed 300 guests, one additional officer is required for every 150 guests at a rate of \$250 each. (Additional security rules apply to Sorority/Fraternity Functions)
- Any event with more than 300 guests, one additional Event Manager is required at a rate of \$250 each. For every 300 guests thereafter, an additional Event Manager will be required at a rate of \$250 each.

Event Parking Information

- Access to 55-parking spaces.
- Valet services can be quoted for a maximum of 70 vehicles.
- Limited daytime parking options Monday-Friday

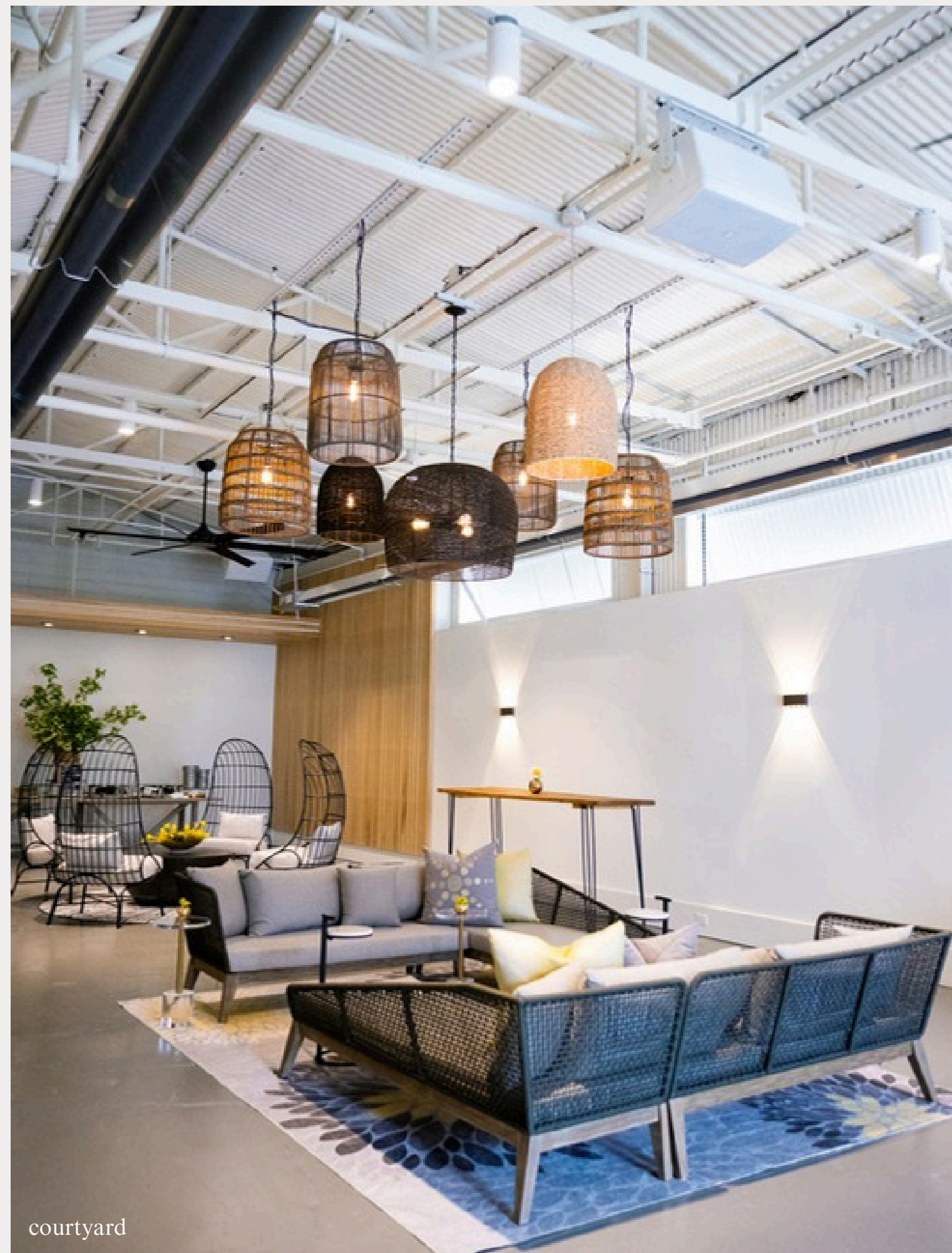
TALK TO US TODAY

Grace Woodbery
404-824-5664
gwoodbery@novareevents.com

Facility Address:
433 Bishop Street NW Suite C Atlanta, GA, 30305

404.962.8700
novareevents.com

Mailing address: 433 Bishop Street NW Suite B2
Atlanta, GA 30318



courtyard